

## NC FCCLA Awards Recognition



### **Outstanding School Administrator Award**

The **Outstanding School Administrator Award** recognizes local school administrators who consistently promote and support the FCCLA programs in their schools or school divisions. Nominations are made by FCCLA chapters and submitted to the state association for evaluation. The nomination form is found as a download on this page.



### **Distinguished Service Award**

The **Distinguished Service Award** is presented to individuals who have given significant support to the FCCLA program in a local chapter. The chapter must submit the nomination form, found as a download on this page, to the state association. The award will be given by the state, based on the chapter's recommendation.



### **Honorary Membership Award**

**Honorary Membership Award** is given to those who have made significant contributions to the growth and development of the FCCLA organization at the state level.

**All Award Applications are due postmarked on or before January 15<sup>th</sup> to the State Adviser.**

**Mail to:**

**Janet L. Johnson  
NC FCCLA State Adviser  
Department of Public Instruction  
6360 Mail Service Center  
Raleigh, NC 27699-6360**

## **Outstanding School Administrator Guidelines**

**Without support of school administrators, students could not take advantage of the many opportunities offered through Family, Career and Community Leaders of America, Inc. Exceptional administrators encourage chapters to take advantage of FCCLA programs and develop leadership skills to prepare them for their multiple adult roles of family member, wage earner and community leader.**

**Family, Career and Community Leaders of America, Inc.'s, School Administrator Recognition Program seeks to honor local administrators who give outstanding support to the organization on the local, state and national levels.**

### **Instructions:**

**An FCCLA member, adviser or parent may nominate a school administrator. To place a name in nomination, please submit the following information to the state adviser by January 15<sup>th</sup>:**

- A completed typewritten copy of the application.**
- Three letter of recommendation – one from each group listed below:**
  - (1) FCCLA adviser**
  - (2) FCCLA member**
  - (3) Community member or parent**

**Mail to: Janet L. Johnson  
NC FCCLA State Adviser  
Department of Public Instruction  
6360 Mail Service Center  
Raleigh, NC 27699-6360**

**Deadline: January 15th**

**NC FCCLA Outstanding School Administrator Recognition Award Application**

**Name of Administrator** \_\_\_\_\_

**Position held** \_\_\_\_\_

**Size of school (No. of students)** \_\_\_\_\_

**School Address** \_\_\_\_\_

**School Phone** \_\_\_\_\_

**Name of Nominator** \_\_\_\_\_

**Position/Title** \_\_\_\_\_

**Address** \_\_\_\_\_

**E-mail** \_\_\_\_\_

**In the space provided, please tell how the nominee:**

(a) supports and encourages NC FCCLA sponsored activities and projects? (15 points)

(b) supports and encourages NC FCCLA advisers? (15 points)

(c) supports and encourages individual students? (15 points)

(d) significantly influences and encourages membership in NC FCCLA? (15 points)

(e) promotes NC FCCLA in the community? (15 points)

(f) supports career and technical education? (15 points)

Please send this form to the state adviser by January 15<sup>th</sup> with a letter of recommendation from the following:

Δ FCCLA Adviser

Δ FCCLA Member

Δ Community Member/Parent

Note: We appreciate typewritten letters and forms.

## **Distinguished Service Award Guidelines**

To recognize outstanding contributions and continuing service to the state organization by individuals whose primary responsibilities are directly related to North Carolina Family, Career and community Leaders of America programs.

Individuals who are local advisers, part of the state administration, family and consumer sciences teacher educators, family and consumer sciences education staff of the NC Department of Public Instruction, who have made outstanding or unique contributions, over and above normal job responsibilities, are eligible to receive the Distinguished Service Award. Following submission of nomination to the state adviser, Distinguished Service Award recipients shall be elected by a majority vote of the State Executive Council and/or the NC FCCLA State Management Team based upon criteria and policies.

Application must have two letters of recommendation.

### **Instructions/Criteria:**

Nominees will be judged based on their contributions to FCCLA in the following areas.

- Professional association memberships. (5 points)
- Offices held in above associations (5 points)
- Outstanding services to NC FCCLA. (30 points)  
(may include but are not limited to)
  - \*advisory committee membership
  - \*sponsorship of activities
  - \*public relations activities
  - \*participation with chapter members in area, state, or national meetings
  - \*coordination of fundraising project\*encouragement of member growth and development
- Leadership positions held in the state organization. (10 points)
- Projects/programs implemented for the local, regional or state organization. (15 points)
  - \*assistance with community service projects
  - \*assistance with chapter programs or projects
- Publications authored that relate to the purpose /mission of the organization. (10 points)
- Materials/plans developed to help teachers and prospective teachers make FCCLA an integral part of family and consumer sciences at the local and state levels. (10 points)
- Significant research conducted that relates to the state organization. (10 points)
- Other significant contributions to the state organization. (5 points)
- Two letters of recommendation must be included.

TOTAL POINTS (100 max.) \_\_\_\_\_

**Official nomination forms must be submitted to the state adviser by January 15<sup>th</sup>.**

## NC FCCLA Distinguished Service Award Nomination Form

Name of Nominee: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: NC Zip: \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

E-Mail: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: NC Zip: \_\_\_\_\_

Name and Signature of Nominee's Supervisor: \_\_\_\_\_

Name and Signature of Nominator: \_\_\_\_\_

This official nomination form must be completed and returned to the state adviser, postmarked by January 15<sup>th</sup> accompanied by support information (including professional association memberships, offices held in professional association, outstanding services to NC FCCLA, leadership positions held in the state organization, projects/programs implemented for the state organization, materials/plans developed to help teachers and prospective teachers make FCCLA an integral part of family and consumer sciences on the local and state level, significant research conducted), and two letters of recommendation.

I agree to have my name placed in nomination for the Family, Career and Community Leaders of America, Inc., State Distinguished Service Award.

DATE: \_\_\_\_\_ SIGNATURE OF NOMINEE \_\_\_\_\_

**Return to: Janet L. Johnson**  
**NC FCCLA State Adviser**  
**Department of Public Instruction**  
**6360 Mail Service Center**  
**Raleigh, NC 27699-6360**

**Deadline: January 15th**

## **NC FCCLA Distinguished Service Award**

*Must be postmarked by January 15<sup>th</sup>.*

Nominee \_\_\_\_\_

Contributions to NC FCCLA.

1. Professional association memberships.
2. Offices held in above associations.
3. Outstanding Services to NC FCCLA.
4. Leadership positions held in the state organization.
5. Projects/programs implemented for the local, regional or state organization.
6. Publications authored that relate to the purposes/mission of the organization.
7. Materials/plans developed to help teachers and prospective teachers make NC FCCLA an integral part of family and consumer sciences at the local and state level.
8. Significant research conducted that relate to the state organization.
9. Other significant contributions to the state organization.
10. Two letters of recommendation **MUST** be included.

## **North Carolina Family, Career and Community Leaders of America Honorary Membership Award**

### **Purpose:**

To honor individuals whose professional responsibilities are not directly related to NC Family, Career and Community Leaders of America, but have made outstanding contributions and are giving continuing service to the state organization.

### **Eligibility:**

Examples of those eligible for Honorary Membership are school officials, career and technical education directors, teacher educator deans and/or department heads of family and consumer sciences, retired home economics or family and consumer sciences teachers, elected officials and educational, civic or business leaders.

### **Criteria:**

Nominees will be judged based on their contributions to NC Family, Career and Community Leaders of America or more of the following areas:

- Outstanding and continuing services that contribute to the achievement of NC Family, Career and Community Leaders of America goals.
- An effective public relations program that interprets NC Family, Career and Community Leaders of America.
- Assistance in developing or carrying out NC Family, Career and Community Leaders of America projects.
- Authored publications of value to youth in working toward NC Family, Career and Community Leaders of America goals.
- Achieved local, regional or state recognition in family and consumer sciences that has helped gain prestige for or helped promote NC Family, Career and Community Leaders of America programs.

### **Policies:**

1. Nominations of individuals for Honorary Membership may be submitted by:
  - An affiliated chapter
  - The State Executive Council
  - The NC FCCLA State Management Team
  - The state adviser
  - NC FCCLA Alumni & Associates members
  - Any NC FCCLA chapter adviser
2. Official nomination forms must be submitted to the state adviser by January 15<sup>th</sup>.
3. Person making the nomination must sign the application.
4. A letter of recommendation in support of the nominee must be submitted with the official nomination form.

**North Carolina Family, Career and Community Leaders of America**  
**Nomination Form**  
**NC FCCLA Honorary Membership**

*Must be postmarked by January 15<sup>th</sup>.*

Name of Nominee: \_\_\_\_\_

Home Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: NC Zip: \_\_\_\_\_

Business Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Person/Organization Making the Nomination: \_\_\_\_\_

Signature of Person Submitting Nomination: \_\_\_\_\_

Nominees will be judged based on their contribution to NC Family, Career and Community Leaders of America in one or more of the following areas:

1. Outstanding and continuing services that contribute to the achievement of NC Family, Career and Community Leaders of America goals.
  
2. Assistance in developing or carrying out NC Family, Career and Community Leaders of America projects at the local, region or state level.
  
3. Achieved local, regional or state level recognition in family and consumer sciences that has gained prestige for or helped promote NC Family, Career and Community Leaders of America programs.
  
4. Attach letter of recommendation in support of the nominee.

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**NC FCCLA State Adviser**  
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**Postmarked by January 15th**

